

November 19, 2019

To: Nebraska Airports

From: Nebraska Aviation Council

RE: Request for proposals to host the Nebraska State Fly-In for the year 2021 or 2022

The Nebraska State Fly-In has been a successful event for the past 27 years. The first was at Alliance in 1993, and this year hundreds of people enjoyed the aviation fly-in at Gordon.

The Nebraska Aviation Council assists the host community in the promotion and planning of this annual event. The council is now seeking communities to host the Nebraska State Fly-In for 2021 or 2022. Enclosed is a summary of the Aviation Council's responsibilities for assisting with the event as well as the host community's responsibilities.

Please complete the enclosed survey and return to the Nebraska Aviation Council by Monday, February 17, 2020. A committee will evaluate the responses and select the sites as soon as possible.

We hope you will consider hosting a Nebraska State Fly-In. It is a great opportunity to bring recognition to your community and promote aviation throughout the state.

If you have questions, please contact me.

Sincerely,

Diane Bartels
402-429-3342
DBSharpie@aol.com

NEBRASKA STATE FLY-IN RESPONSIBILITIES

The Nebraska Aviation Council is responsible for the following:

1. Providing a list of aviation organizations and aviation vendor exhibits and displays.
2. Publicizing the event statewide and regionally within the aviation community.
3. Assisting in making arrangements for aircraft judging (NAC will provide trophies.), safety seminars, or other related activities.
4. Designating a Nebraska Aviation Council member to function as a liaison to the host community.

The Event Host is responsible for the following:

1. Coordinating all local logistics for the Fly-In and associated activities such as breakfast and/or lunch, exhibits, aircraft parking, vehicle parking, signs, concessions, clean-up, etc.
2. Providing evidence of insurance or a Certificate of Insurance which shows minimum liability coverage for the activities planned at the Nebraska State Fly-In. The document must be provided to the Nebraska Aviation Council prior to the State Fly-In. The Nebraska Aviation Council will be named as an additional insured on all pertinent insurance policies.
3. Coordinating with the Federal Aviation Administration.
4. Publicizing the event locally.
5. Designating a representative to function as a liaison to the Nebraska Aviation Council.

NEBRASKA STATE FLY-IN APPLICATION

Responses to the following questions will be evaluated by the Nebraska Aviation Council to determine the site of the Nebraska State Fly-In.

1. Airport _____

2. Event Host (airport authority, chamber of commerce, flying club, etc.)

Address _____

Telephone _____

3. Does your airport have space to accommodate 50+ fly-in airplanes?

Yes _____ No _____

4. Does your airport have space to accommodate static displays and an exhibit area? Yes _____ No _____

5. Is adequate vehicle parking available on/near the event? Yes _____ No _____
If no, what shuttle arrangements can be made for off-site parking?

6. Please attach a sketch of the airport showing areas to be designated for aircraft parking, vehicle parking, and display and exhibit areas.

7. Does the airport have insurance coverage, or is it willing to purchase additional coverage, if necessary, for the event? (The event host will be responsible for securing the insurance and providing documentation to the Nebraska Aviation Council).

Yes _____ No _____

8. What specific date are you proposing for the Fly-In? _____
9. Please attach a description of the type of event you are proposing, i.e. flight breakfast, lunch, air show, additional non-aviation activities at the airport, other local events, etc.
10. Please include any comments or materials you feel may provide additional information to support your request for hosting a Nebraska State Fly-In.
11. Person completing the survey:

Name _____

Address _____

Telephone _____

E-mail _____

PLEASE RETURN SURVEY AND ATTACHMENTS BY
MONDAY, FEBRUARY 17, 2020

Nebraska State Fly-In
Nebraska Aviation Council
PO Box 80292
Lincoln NE 68501

If you need more time, please contact us.